



EMERGENCY EXECUTIVE COMMITTEE MEETING MINUTES

February 13, 2023 | 6:30-7:00pm | Via Zoom

ATTENDANCE

ExComm Members Present

Dave Weaver (Chair)
Kim Bandy (Secretary)
Doug Waugh (Treasurer)
Tina Kimmey (Past Chair)

ExComm Members Excused

Kat West (Vice Chair)

Staff Present

Nanci Champlin (Executive Director)
Phoebe Gildea (Operations Specialist)

Guests Present

Sharon Wynde (SEUL Board Administrator, consultant)
Nancy Chapin (82nd Ave of Roses BA)
Robin Denburg

EXECUTIVE COMMITTEE MEETING

6:33 Call the meeting to order | Dave Weaver, Chair

6:33 Discuss City of Portland insurance matter related to the three City-run District Coalition Offices

Nanci received an inquiry from Civic Life Bureau requesting that SEUL act as a 3rd party payor for the insurance liability covering the city-run DCO's insurance policy for the neighborhood associations within their districts. The contract with the existing 3rd party payor is in the process of being terminated. Nanci spoke with David Atkin and he said that there were no legal concerns for SEUL to act as a third party in this matter.

The total cost is expected to be around \$25k. The city's Business Operations office is trying to determine the correct process that will need to be followed.

SEUL would pay the bill, then request reimbursement from the City, and they would pay us within 30 days. We have the financial resources to be able to do this.

There was discussion. Consensus is that this is a good opportunity to help out.

ACTION

Motion (Dave): To step in as third-party payor to pay the insurance amount owed on the condition that the City of Portland reimburses SEUL.

Seconded (Doug)

In favor 4

Opposed 0

Abstentions 0

Result: **The motion passed.**

6:43 The meeting adjourned.

Next Regular Executive Committee meeting: Tuesday, February 21, 2023, 5:30–6:30pm, via Zoom.

Minutes Approved (Date) _____

Secretary Signature _____