Executive Committee Meeting Minutes  
January 20, 2021, 6:00 pm – 7:30 pm  
Zoom Meeting (https://us02web.zoom.us/j/86593717564)

Agenda

- Operations & logistics  
  - Communication Fund  
  - Staffing  
- Committee Updates (if any)  
  - Bylaws  
  - Finance  
  - Houselessness  
  - Board Development  
  - Land Use & Transportation  
  - DEIA Workgroup  
- SEUL Programming  
  - Next Board Training  
- Finances  
  - Fiscal Sponsorships – SBNA Request Update  
- Agenda for February Board Meeting  
  - Rob Nosse, Advocacy request: Emergency Sanctioned Sites for Camping

Updates

Ambar - Hacienda building burned down, families displaced – how can we support? Will ask for what they need

Operations and Logistics

Leah – MaRanda (living at TC) was able to secure housing. Hoping to help raise deposit and first month’s rent. Will be emailing board.

- Leroy: Paola posting on social media, staff are committing to donate $100. Setting up Venmo  
  - Leah has been doing great work offering support

Leroy – Communication Funds

- Sent information out to board last week to clarify difference between funds and different types of grants  
- Last year we had $20,000 in total, was distributed by population. We now have $23,000 (thanks to a decision by the board). We have an opportunity to use our equity lens and find a way to more equitably distribute these funds in SE  
  - $13,000 available for NAs and community groups in grants, plus all NAs get $500 as base amount ($10,000)
Working to avoid having unspent funds leftover

Program is consistent with adopted board policies and Civic Life Grant

- Encourage NAs to attend workshops
- Tina: suggestion to have video on website
- There is not a requirement to have fiscal sponsorship or be a non-profit
- Tina: committee will add to the Board agenda

Tina – Leroy is leaving due to personal reasons

- Working with Leah to plan transition, promoted to Deputy Executive Director
  - Should be smooth transition with lots of time for planning
- Leroy: Sad to leave, needed to move to be closer to family
- Next meeting: Add Leah as a signer for bank account
- Leroy making recommendation to committee and board that Leah by named interim director, then wait until we have confirmation on funding before looking for permanent director (April-May)
- Sorry to have to leave, but grateful for the opportunity – learned a lot this year and grew as a leader
- Tina: Past director search used an organization that brings in interim directors, bringing in Leah would be much better
- Leah: Leroy has been a better leader and feels confident in stepping up. Feelings won’t be hurt if another decision is made
- Ambar: As soon as we have confirmation of our contract with city, we can decide if we are going to search for a new director or promote Leah

Committee Updates

- Bylaws
  - Getting meeting set up
- Finance
  - Meeting rescheduled to next Thursday
  - Working internally with Kris, Leroy, and Leah to talk about policies
    - Need to revise some that no longer make sense for us
- Houseless
  - Meeting on Monday at 5:30 pm
  - Guest speakers from Sunnyside
- Board Development
  - Breakout rooms for socializing
- Land Use and Transportation
  - Just had Jan meeting, orientation/refresher for new folks
  - Hoping to get tips and resources on video for our website
  - Getting feedback
- DEIA Workgroup
  - Discussion about document from Cliff Jones
- Working on next steps, creating action items and a space to share knowledge
- Will be doing more board trainings
- Working on glossary

**SEUL Programming**

- Next board training: sustainability at home. Ideas?
  - In response to New Green Deal presentation
  - Lotus: Practical everyday information, information on city policies
  - Ambar: Previous training by Oregon Environmental Council and Metro, both have great resources, recommend inviting them

**Finances**

- SBNA request update: they are taking their request elsewhere

**Board Meeting Agenda**

- Adding advocacy request from Rep. Rob Nosse – letter was sent to board
- Communications Funds
- Not adding PPS policy changes – doesn’t make sense to have that talk yet because of where they’re at in the process