Executive Committee Meeting Minutes
April 15, 2020, 6-8 PM SE Uplift

Present: Matchu, Leroy, Muz, Tina, Lotus, Reuben, Lindsey J., Allen F. & Ambar

Absent:

Operations, logistics, committee updates
- Operations regarding Coronavirus COVID-19
  - Informative mailers have been mailed out to the community.
  - Things are going as smoothly as possible at this time.
- Oregon Public Meetings (ORS 192.610 through 192.690)
  - Physical Distancing Impact on Meetings
    - Most NAs can conduct business online
    - Some are slightly changing their bylaws language to serve this better
- Virtual Meetings for Community Groups
  - Online Meeting Platforms
    - Most using zoom or google
  - Guidance (Notification, By-Laws, Elections, etc.)
- DEIA Workgroup update
  - Worked through a code of ethics, almost done
  - Need to schedule the next meeting
- Committees
  - Some of our houseless community members are being moved into shelters and things are going smoothly and orderly
- NA elections
  - Majority are deferring their elections, only about 2 that will continue having elections on schedule
    - Following physical distancing procedures, digital ballots.

SEUL Programming
- Community Clean up Events
  - Being pushed to a later date
- Fiscal Sponsorship
  - Holding off on renewals until June
  - Otherwise regular activities are continuing; send people to Muz if they need reimbursement for things as usual
- Strategic Plan
  - SWAT analysis in the works
  - Not bringing on any consultants at this time

Finances
- Report from Treasurer/finance committee
  - Finance committee meets next week; April 23rd at 9pm.
  - Looking to send information to the ExCom and board after next meeting
Board Check ins follow up
  ● Org updates in the time of COVID
    ○ Went really well. Inspired to keep moving forward.

May Board Meeting
  ● Logistics, Zoom etc.
    ○ Full board meeting via Zoom next month
    ○ Possibly to invite Portland’s People Council to present
  ● Committee reports
  ● Finance committee update
  ● Report from ED

Follow ups?
  ● 990s filed
    ○ They are now done, filed, and paid for.

Other items for discussion:
  ● WHO, CDC, OHA, Multnomah County
    ○ Face Masks Recommended Whenever in Public (Share Tutorials and Connect people to Community Donation Requests)
    ○ COVID-19 Self-Diagnosis Checklist from Neighborhood Emergency Teams
      -> c19check.com
  ● Oregon Schools Closed for Remainder of Spring Term
    ○ Resources for Families (Food, Laptops, Etc.)
  ● Domestic Violence Support
    ○ Been a while since there have been any updates about this.
  ● Community Funds
    ○ Jade District Covid Relief Fund
    ○ Portland COVID-19 Mutual Aid Network for BIPOC
  ● Funding Opportunity Reminders (Time Sensitive!)
    ○ Small Business Relief Fund (Applications due Sat. April 11, Noon)
      https://prosperportland.us/portfolio-items/portland-small-business-relief-fund/
    ○ Emergency Fund for Artists & Creative Workers (Applications due Mon. April 13, 5PM) https://artsimpactfund.racc.org/
      ■ Actually occurs weekly!